

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

December 2nd, 2024

Meeting was called to order at 7:00pm by Mayor Cansler

Roll call: Councilmen McDonald, Burroughs, Conrad and Bender were present. City employees present were Administrator Horras, PW Director Harmsen and Librarian Greiner. Public present Patty Tinnes, and Casey Jarmes from Sigourney New-Review.

Consent Agenda: Motion to amend the agenda to add Resolution 2024-72 and 2024-73 made by Burroughs, 2nd by Conrad, Bender & McDonald in favor, and Greiner absent. Motion to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from November 18th Council Meeting - Budget review and payment of Bills. Bender 2nd the motion, Conrad & McDonald in favor and Greiner absent.

Bills Paid November 19th thru December 2nd, 2024

Checks

All American Pest Control	12/2/24	35.00		
Center Point Large	12/2/24	262.91		
First National Bank Omaha	12/2/24	850.87		
Infomax Office Systems Inc	12/2/24	156.97		
Windstream	12/2/24	146.74		
Alliant Energy	12/2/24	6004.77		
Alycia Horras	12/2/24	84.42		
Cox Sanitation & Recycle	12/2/24	5661.00	Fisher, Tabitha C	36.94
First National Bank Omaha	12/2/24	1494.29	GREINER, ASHLEY	120.48
Five Seasons Pool Solutions	12/2/24	2882.59	Greiner, Bridget M.	78.32
GFC Leasing -WI	12/2/24	100.91	GREINER, TONIA	1,114.43
Ion Environmental Solutions	12/2/24	3625.00	HARMSEN, MICAH	1,788.74
Jill Baetsle	12/2/24	95.71	Horras, Alycia A	5,804.96
Keota Transmission & Repair	12/2/24	1733.40	SLAUBAUGH, KEVIN L.	1,769.79
Mid-American Publishing	12/2/24	171.35		
Quill Corporation	12/2/24	566.48		10,713.66

Public Forum: None

Department Reports:

Public Works –Harmsen reported that the Carpenter Street project has been completed with the capping of the old main on Nov 21st and 22nd. Everything is winterized for the winter. Been working on the budget for next year and starting to get some numbers together. As it gets colder we are going to do a major shop overhaul and deep clean. Been busy putting equipment away and doing maintenance on Spring and Summer equipment. Harmsen did have a convo with Matt Walker from French Reniker about where we are at in terms of the water plant. He is waiting on some water testing and results from ION, so until then we are at a standstill. With Winter weather around the corner, we would like to caution the public to please be aware of the snow plows and give them space to work. The police truck does not fit in the garage at the new property, so we will utilize the space for a few smaller items.

Library – Librarian Greiner shared that they have had a great turnout for the Friday Fun Days at the library. Great turnout for the Little Friends of the Library last Saturday and they continue to have good turnouts for both Coffee and quilting. They are getting things ready for the Christmas celebration at the library on December 7th from 9am to 11am.

Museum- The museum was open for a bit on Thanksgiving Day and again on Saturday the 30th. Saturday, they displayed art work from local Patrick Ethridge, and while Patrick was in town, he was at the Museum to answer questions and share info on his display. The museum group is getting things together to be open on Dec 7th from 4-7pm during the Christmas in Keota festivities.

Clerk – Horras shared that the SFR and AFR were both completed and submitted on 11/27/24. She attended the budget workshop in Iowa City on 11/21. Horras, McDonald and Conrad attended the KCCEF soup supper/fundraiser on 11/23 and it was appreciated. The WCRF Grant Celebration will be held at the casino on Wednesday, the 4th and we have been asked to attend. We will be recognized along with others for the grant we received this summer for the phase II (parking, lighting, AED and Audio system that was put in our recreation park area). Horras, Mayor Cansler, Conrad and McDonald will plan to attend. Plans for Christmas in Keota on 12/7, are coming along and have been a big focus. Horras reported that there were 38 GB house kits passed out to participate in the contest for this weekend, along with the carriage rides, the Vendor Fair, Soup Supper at Schmitty's, Museum will be open, Bingo at the VFW at 7pm, Tree lighting with Santa and Mrs. Claus and caroling, hot chocolate bar and cookies will be served at Prairie Flower Bakery, the winners from the gingerbread house and the house lighting contests will be announced, there will be back drops for picture opportunities and ornament making for the kiddos in the community room of city hall. There should be a little something for everyone to enjoy that evening. EMC will be on site Wednesday morning to do a risk audit on our CH building, while looking at a few schools in the area as well. The new pool at the YMCA in Washington is ready to open and there will be an open house for this opening on Tuesday, the 10th from 4pm-8pm. They were a huge support for our pool and we have several that will utilize this pool for water aerobics and such during the winter and spring months until our pool reopens. Finally, Horras shared that one of the topics for tonight is looking at a committee for the Home Rehabilitation Project that we are starting. We had briefly discussed this as a possibility to have a committee with preset boundaries to look at the day-to-day expenditures and decisions with this project. This would allow for quick decisions and not having to bring every decision back to the full council.

Resolutions and Ordinances:

Resolution 2024-72 Approval of LL Pelling 2025 Sealcoat Proposal– Motion to approve by Bender, 2nd by McDonald, Burroughs & Conrad in favor and Greiner absent.

Resolution 2024-73 Keep Iowa Beautiful Grant Submission- Motion to approve by Conrad, 2nd by Bender, McDonald & Burroughs in favor and Greiner absent.

New Business:

Discussion/Approval – Housing Committee for Rehabilitated Housing Program. Motion to approve committee members Alycia Horras, Micah Harmsen, Keith Conrad and Heath McDonald to the committee and to set parameters for this committee during a work session before our next council meeting, made by Burroughs, 2nd by McDonald, Bender & Conrad in favor and Greiner absent.

Discussion/Possible Action – Use of one of the Committee Offices during business hours, at CH – Discussion to allow Levi Lyle to rent one of the office spaces that was being utilized by our service groups, was had. There will be more guidelines and a rental agreement put in place by the City Administrator and a rental rate established to be presented to the council at our next meeting. Motion to table this topic until the next meeting and these requests have been fulfilled, made by Burroughs, 2nd by McDonald, Bender & Conrad were in favor and Greiner was absent.

Mayor Comments: Mayor Cansler addressed his absence for the last month and the need to find a date to work with interviews and reach out to the candidates for the part time position at CH. He will also be working with Casey Henna at the Keokuk County Sherriff’s station to look at the potential of selling our police truck and at continued part time coverage for the city, with more to report at our next meeting. He asked that we look at having information on employee wages and budget workshop dates for January to be shared at our next meeting.

Adjournment: Motion made to adjourn meeting by Burroughs, 2nd by Conrad, Bender & McDonald in favor and Greiner absent. Time 7:49pm.

Next regular meeting, December 16th, 2024 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Administrator Alycia A Horras